

MONTHLY TUTOR REPORT

THE LEARNING CENTER

Phone: (570) 321 - 0200 Fax: (570) 326 - 7950

(Please submit with five (5) days after the end of the month).

Fax to (570) 326-7950, or email to vhoover@jvbrown.edu, or mail to 19 East Third Street, Williamsport, PA 17701

Learner: _____ Email: _____

Tutor: _____ Email: _____

Month/Year: _____ Meeting Place: _____

Date	Tutor Hours	Personal/Professional Development Hours	Personal/Professional Development Topic	Prep Hours (including travel)
Totals:				

Student last worked on (material, topic, goal, etc.): _____

Other materials used (check all that apply):

Readers/Novel _____ Child Care _____
 Puzzles _____ Driver Manual _____
 Newspapers _____ Other (please specify) _____
 Flash Cards _____

Educational Gains:	<u>Date Set</u>	<u>Date Met</u>
Earn a GED	_____	_____
Enter another acad. program	_____	_____
Enter a post-secondary program or training	_____	_____
Personal Objective*	_____	_____
* Describe: _____		

Community:	<u>Date Set</u>	<u>Date Met</u>
Achieve citizenship skills	_____	_____
Become a citizen	_____	_____
Register to vote	_____	_____
Vote for the first time	_____	_____

Economic:	<u>Date Set</u>	<u>Date Met</u>
Gain Employment	_____	_____
Retain Employment (at least 9 mos.)	_____	_____
Job advancement	_____	_____
Reduce or eliminate public assistance	_____	_____
Enter the military	_____	_____
Other	_____	_____

Family:	<u>Date Set</u>	<u>Date Met</u>
Read more to children	_____	_____
Help child more frequently with schoolwork	_____	_____
Become involved in children's school activities	_____	_____
Increase contact with children's teacher	_____	_____
Visit Library (with/for Child)	_____	_____
Purchase books/Magazines	_____	_____
Other	_____	_____